



OFFICE OF THE
CONTROLLER GENERAL OF ACCOUNTS
CGA Complex, FBC Building Sector G-5/2
ISLAMABAD

Ph: 051-9207213 Fax:051-9245518, Exchange:051-9201322-5 Ext:137,142

No. 01/CGA/General/Stationery & Misc. Items Tender/2017-18

Date: 25.08.2017

To,

✓ The Director (Advertisement),
Press Information Department (PID),
Islamabad.

Subject:- **PUBLICATION OF INVITATION TO BIDS.**

Kindly find enclosed herewith an advertisement regarding invitation to bids for supply of stationary, toners/cartridges and Misc. Items in this office for publication in the following local Newspapers:

- 1) The Daily Jang (Rawalpindi)
- 2) The Daily Express (Islamabad)
- 3) The Daily Dawn (Islamabad)

Encl: (As above).


(MAHMOOD AHMAD KHAN)
Director (Admin)

Copy to:-

1. The Director (PPRA), Cabinet Division, FBC Building G-5/2, Islamabad.
2. Chairman (Purchase Committee) Local.
3. Web Copy.

INVITATION TO BID

Controller General of Accounts (CGA), Islamabad, a premier accounting office of the Government of Pakistan, invites sealed bids from the **original manufacturers / authorized Firms/ Dealers** who are registered with Income Tax and Sales Tax Departments for supply of stationary, Toners/cartridges & Misc. Items for the financial year 2017-18.

2. Bidding documents, containing list of items and terms and conditions of contract can be obtained from Accounts Officer (General) of the Office of the Controller General of Accounts, Islamabad at a non-refundable cost of Rs.200/-. Bidding documents can also be downloaded from CGA's website at www.cga.gov.pk free of cost.
3. "Single Stage Two Envelopes" Bidding procedure (Technical and Financial) as per Rule 38 (2) (a) of PPRA Rule 2004, shall be applied.
4. Envelops should be separately marked category wise in bold and legible letters to avoid confusion.
5. Bids, prepared in accordance with the instructions in the bidding documents, must be submitted to the Office of the CGA, Islamabad on or before **19/09/2017** upto **10:00 hours**. Bids will be opened on same day at **12:00 hours** at the given address.
6. Companies/Firms having sales tax registration and valid tax numbers who are on Active Taxpayers List (ATL) of FBR are eligible for submission of tenders.
7. No bidding documents will be issued on the day of the opening of tenders.
8. The competent authority reserves the right to reject any or all the bids without assigning any reason.



(**MAHMOOD AHMAD KHAN**)

Director (Administration)

**Office of the Controller General of Accounts,
CGA Complex, Sector G-5/2 Islamabad.**

Ph: 051-9206404,9207213, Fax: 051-9220947

